



**Allison Chance Reported:**

- PLF continues to come in above estimate. Year to date, up approximately \$124,000.
- Revenue estimates will be exceeded by \$75,000.
- Department heads will be turning in their 2022 budgets by the end of September.

**Director's Report:** Area Managers' reports included in packet.

**Laura Leonard Reported:**

- Wadsworth has completed the boiler project, with only a few details to finish.
- The Bookmobile has been sold to Liberty Ford of Maple Heights for \$5,000. Mike Dixon worked with them on the purchase. Unfortunately, we did not move ahead in the decision to received funding from the State of Ohio Outreach Grant.
- October 11, 2021 the Library will be closed for Staff Training Day. The theme is "Back to Basics". Staff will review building basics, customer service, Staff Handbook, safety procedures, and have building tours among some of the topics. There will also be a team building trip to Fun 'n' Stuff in Macedonia for the last two hours.
- The Wilcox PTA reached out to the Library about having their Scholastic Book Fair here. They will be here the week of October 24<sup>th</sup> using the meeting rooms as well as the outdoor tent.

**Committee Reports:**

**Building and Grounds:**

Mark Durbin Reported:

- Meeting August 21, 2021 – discussed the absolute need to continue outreach services. Will form a committee to look into details for new vehicles.

**Personnel:** None

**Finance:** None

**Friends of the Library:** None

**Library Foundation:**

Laura Leonard reported:

Hop Tree Brewing will be the featured beer for the Foundations 19<sup>th</sup> Hole at the Friday evening Mini Golf event, October 1<sup>st</sup>. Food will be provided by Tasty Takeouts.

**Unfinished Business:** None

**New Business:**

- 3<sup>rd</sup> Quarter Staff Appreciation will be breakfast for staff training day, October 11, 2021.

**MOTIONS:**

**A consent agenda of 3 items was presented to the Board:**

Motion to recommend that Holly Toth be reappointed as a Trustee of the Twinsburg Public Library for a term of 7 years commencing January 1, 2022 and ending December 31, 2028.

Motion to accept the financial policies as submitted by the Fiscal Officer and reviewed by the Board of Trustees Finance Committee. (included in board packet)

Motion to approve the 3<sup>rd</sup> Quarter Staff Appreciation not to exceed \$150.00.

**Sam Taylor moved** to approve all motions above as read. Mark Durbin seconded the motion. A roll call vote was taken.

Roll Call:	Matt Cellura – absent	Mary Johnson – absent
	Mark Durbin – yes	Sam Taylor – yes
	Suzanne Hawthorne-Clay – yes	Holly Toth – yes
	Walter Hoffmann – absent	

Consent agenda passed by roll call vote.

**Mark Durbin moved** to convene an Executive Session to discuss evaluations and compensation for the Director and Fiscal Officer at 6:46 pm. Suzanne Hawthorne-Clay seconded the motion. A roll call vote was taken.

Roll Call:	Matt Cellura – absent	Mary Johnson – absent
	Mark Durbin – yes	Sam Taylor – yes
	Suzanne Hawthorne-Clay – yes	Holly Toth – yes
	Walter Hoffmann – absent	

Motion approved unanimously by roll call vote.

**Sam Taylor moved** to come out of Executive Session at 7:07 pm. Suzanne Hawthorne-Clay seconded the motion. A roll call vote was taken.

Roll Call:	Matt Cellura – absent	Mary Johnson – absent
	Mark Durbin – yes	Sam Taylor – yes
	Suzanne Hawthorne-Clay – yes	Holly Toth – yes
	Walter Hoffmann – absent	

Motion approved unanimously by roll call vote.

**Sam Taylor moved** to reconvene the regular meeting at 7:08 pm. Mark Durbin seconded the motion. The motion was approved unanimously.

**Suzanne Hawthorne-Clay moved** to adjourn at 7:08 p.m. Mark Durbin seconded the motion. The motion was approved unanimously.

The next meeting is scheduled for Wednesday, October 20, 2021 at 6:00 pm in Meeting Room 1.

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President

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Secretary

Mailing/Handouts: September 15, 2021 Meeting Agenda; August 18, 2021 Meeting Minutes; Financial Reports as of August 31, 2021; August 2021 Department Managers' Report; August 2021 Circulation Statistics; 2022 TPL Closed Calendar; August 2021 End of Month Check Report